



MAR 20 2024

Frangetter Wallace
President/CEO
Personal Touch Beauty and Barber College
128 West Mill Street
Kingstree, SC 29556-3346

Sent via UPS
Tracking # 1Z 37X 7Y3 01 9814 0917

OPE-ID: 04281900

RE: Integrated Postsecondary Education Data System Surveys - Before Sanctions Initiated

Dear President Wallace:

Section 487(a)(17) of the Higher Education Act of 1965, as amended, ("HEA"), 20 U.S.C. § 1094(a)(17) and the Department of Education's ("Department") regulations at 34 C.F.R. § 668.14(b)(19), require that, as a condition of continued participation in the federal student aid programs, all institutions must complete, in a timely manner and to the satisfaction of the Department, surveys conducted as a part of the Integrated Postsecondary Education Data System ("IPEDS"). The Department's records indicate that Personal Touch Beauty and Barber College ("PTBBC") did not completely respond to and submit one (1) IPEDS survey during the Spring 2022-23 IPEDS collection period.

The Department has informed all institutions of this requirement through numerous letters, electronic announcements, and telephone calls. Furthermore, the Department has offered regional workshops, made available web-based training materials (including tutorials), and maintained a help desk for the express purpose of assisting institutions with the process of responding to the IPEDS surveys.

Compliance with these reporting requirements is an important obligation for all institutions that participate in the federal student aid programs. In accordance with the HEA, the Program Participation Agreement ("PPA") signed by all institutions requires the institution to complete the IPEDS surveys in a timely and satisfactory manner. An institution's failure to complete and submit these surveys is a serious violation of its obligations under the HEA and the regulations.

The regulations provide the Department may initiate a fine action or other administrative action, such as a limitation, suspension or termination of eligibility to participate in the Title IV, HEA programs, against institutions that do not comply with the requirement to complete and submit the surveys. IPEDS surveys are entirely web-based and there is no basis for failing to respond.

The window for submission of the data for Spring 2022-23 closed and PTBBC failed to completely respond to and submit the F –Finance survey during the Spring 2022-23 IPEDS collection period. However, PTBBC has the opportunity to enter the missing Spring 2022-23 F–Finance survey through the Prior Year Revision (“PYR”) System, through April 3, 2024, and PTBBC should do so.

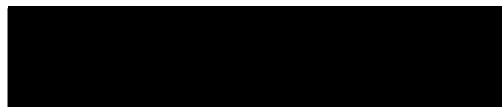
In addition, PTBBC must be prepared to comply with the requirements for responding to the IPEDS surveys for 2023-24. Enclosed is a copy of the email correspondence, dated August 9, 2023, sent to all institutions’ keyholders. The deadlines for response for each collection period are also available on the IPEDS website at <https://surveys.nces.ed.gov/ipeds/public/data-collection-schedule>. Be prepared to respond completely to ALL of the required surveys in the 2023-24 IPEDS data collection periods (including all “additional locations” identified on your PPA-Eligibility and Certification Approval Report, if applicable).

The failure of PTBBC to respond completely to one or more of the 2023-24 IPEDS surveys will be considered evidence of a lack of administrative capability. If you do not completely respond to ALL of the 2023-24 IPEDS surveys on a timely basis, the Department will initiate a fine action and/or other administrative action against PTBBC.

If you have any questions about the procedures for responding to the IPEDS surveys, please refer to “Participation in the Surveys” (<https://surveys.nces.ed.gov/ipeds/public/participation-in-the-surveys>) and “Procedures for Responding” (<https://surveys.nces.ed.gov/ipeds/public/procedures-for-responding>)

The IPEDS Help Desk is available to assist you at their toll-free number (1-877-225-2568) or you may e-mail the Help Desk at ipedshelp@rti.org.

Sincerely,

A large black rectangular box redacting the signature of Susan D. Crim.

Susan D. Crim, Director
Administrative Actions and Appeals Service Group

cc: Ciara Holmes, Personal Touch Beauty and Barber College, Financial Aid Director, via ciaramholmes@gmail.com

Enclosure