

# FACT SHEET: School Closure

## Minnesota School of Business Located in Minnesota

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### Information for Students

On Dec. 6, 2016, the U.S. Department of Education (ED) [announced its decision](#) that the Minnesota School of Business' (MSB's) eligibility to participate in the federal student aid programs would cease effective Dec. 31, 2016. Officials at MSB informed students and ED that they expected to cease all operations and instruction at their Minnesota locations by Sept. 14, 2017. The institution's last day of educational instruction was Sept. 14, 2017, which serves as its official closure date.

This fact sheet will provide you with important information about your options now that your school has closed, including:

- **obtaining your academic transcripts;**
- **understanding if your state offers a tuition recovery fund;**
- **determining if you qualify for a discharge of your student loan(s);**
- **knowing the steps in the loan discharge process;**
- **transferring your credits to another school; and**
- **contacting your loan servicer.**

We encourage you to avoid paying for services that Federal Student Aid offers for free.

### What Are Your Options Now?

- Transfer to another school. Contact your state agency listed below to inquire about transfer options and other resources that may be available to you. Additionally, you may want to visit [collegescorecard.ed.gov](http://collegescorecard.ed.gov) to explore your transfer options and find the program that's right for you. You should contact individual schools for transfer credit or hour policies.
- Visit [StudentAid.gov/closedschool](http://StudentAid.gov/closedschool) for additional information about closed school loan discharges.
- Contact your state agency.

#### Minnesota Office of Higher Education

1450 Energy Park Drive, Suite 350

St. Paul, MN 55108-5227

Phone: 651-642-0567

Fax: 651-642-0675

Website: [www.ohe.state.mn.us](http://www.ohe.state.mn.us)

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### Obtaining Your Academic Transcripts

Visit [broadviewuniversity.edu/msb-globe/](http://broadviewuniversity.edu/msb-globe/) or the Minnesota Office of Higher Education to get the most updated information about how to obtain a copy of your transcript. If you transfer to another school to continue your education, you may be asked to provide a copy of these records to your new school. The records also may be useful in substantiating your claim for a closed school loan discharge.

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## Does Your State Offer A Tuition Recovery Fund?

Some states provide funds that generally reimburse charges not covered by other sources. For example, a closed school loan discharge would cover the amount of your federal student loans, while tuition recovery fund payments could cover expenses, such as private loans and cash payments that were directed toward tuition payments at the closed school. Contact the Minnesota Office of Higher Education for more information and applicable eligibility criteria.

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## Do You Qualify For A Closed School Loan Discharge?

MSB officials have verified that Sept. 14, 2017, served as the institution's last full day of educational instruction and will be the date used to determine potential eligibility for closed school loan discharge.

There are certain criteria for a closed school loan discharge, and there are certain steps you need to take to apply for a student loan discharge.

Student loan borrowers (and parents who borrowed PLUS loans on behalf of students) may be eligible for a 100-percent discharge of your federal student loans borrowed to attend MSB under either of these circumstances:

- Your MSB location closed while you were enrolled, and you did not complete your program because of the closure. If you were on an approved leave of absence from MSB for purposes of the federal student aid programs, you are considered to have been enrolled at the school, or
- You withdrew from all classes on or **after** Sept. 8, 2016. A closed school loan discharge normally applies only if you withdrew (without completing your program) within 120 days of the school's closing date, or if you were attending when the school closed. For MSB students, the U.S. Secretary of Education has extended the timeframe to include any MSB student who withdrew from the school on or after Sept. 8, 2016.

You are not eligible for discharge of your loans if your school closed and any of the following is true:

- You withdrew from all classes **before** Sept. 8, 2016.
- You completed all of your coursework for your program prior to MSB closing, even though you have not received a diploma or certificate.
- You are completing a comparable educational program at another school
  - by transferring academic hours or credits earned at MSB to another school, or
  - by any other comparable means.

If your new school doesn't count your MSB credits or if you decide not to use your credits towards completion of a comparable program at another school, you may instead apply for a closed school loan discharge of the federal loans you took for your MSB credits.

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## The Loan Discharge Process

To apply for a closed school loan discharge, you can either:

- Complete and return the closed school loan discharge application sent to you by your servicer or complete the closed school loan discharge application at [StudentAid.gov/closed-school-form](https://studentaid.gov/closed-school-form) and return it to your loan servicer, or
- Contact your loan servicer for more information before you complete the application.

You **must** send your closed school loan discharge application to your federal student loan servicer. To find out who your loan servicer is, log in to "My Federal Student Aid" at [StudentAid.gov/login](https://studentaid.gov/login) or call 1-800-4-FED-AID (1-800-433-3243; TTY for the hearing impaired 1-800-730-8913). A list of federal loan servicer contact information is on page four of this fact sheet.

- Be sure to continue to make payments on your loan while your discharge application is being processed.
  - If you do not meet the criteria for a loan discharge, you will be informed by your loan servicer and will need to continue making payments on your loans based on the terms of your promissory note.
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## Does Your Federal Pell Grant Eligibility Reset?

The amount of Federal Pell Grant funds you may receive over your lifetime is limited by federal law to be the equivalent of six years of Pell Grant funding. Since the maximum amount of Pell Grant funding you can receive each year is equal to 100 percent (and in certain situations, up to 150 percent), the six-year equivalent is 600 percent. For more information, visit [StudentAid.gov/pell-leu](https://StudentAid.gov/pell-leu). If you are eligible for the restoration of Pell Grant eligibility, your restoration will be done automatically; there is nothing for you to do. Your eligibility will be restored once your closed school completes its closeout process with ED. If your Pell Grant lifetime eligibility used (LEU) previously exceeded 500 percent and you have regained eligibility through the LEU restoration process, you will be notified by email.

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## Can You Transfer Your Credits To Another School?

Instead of applying for a closed school loan discharge, you may want to keep the credits you've earned from MSB and transfer those credits to another school with a comparable program. If you do transfer into a comparable program offered by another school, that school will evaluate your MSB transcript, course work, and hours completed in the subjects covered in your course of study, and will decide how much credit to give you for the work you've already completed, as well as identify the coursework you need to complete your program of study. It is up to the new school to decide how much credit to give you.

ED is working with MSB officials and representatives from the state licensing and postsecondary education oversight body to process student records as soon as possible, so that transfer schools can start assessing students for transfer and remaining student aid eligibility.

MSB will be held responsible for the return of any federal student aid funds which were due to students and which MSB received, but not earned, prior to its closure. ED will work with MSB officials to make sure unearned student Federal Pell Grant and loan funds are restored for future eligibility.

**Remember, if you transfer the credits you've earned at MSB toward a comparable program at another school and you complete or are in the process of completing that program, you will not be eligible to receive a closed school loan discharge for those credits.**

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## Accessing Information About Your Federal Financial Aid

If you need to access information about your federal financial aid history, log in to "My Federal Student Aid" at [StudentAid.gov/login](https://StudentAid.gov/login).

If you filed a FAFSA® form identifying MSB as the institution you would be attending and need the information forwarded to another institution, visit [fafsa.gov](https://fafsa.gov) to make changes to your filed application.

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## We Are Here To Help

ED is committed to helping you as you plan the next steps in continuing your education. Please visit [StudentAid.gov/closures](https://StudentAid.gov/closures) to view common Q&As for questions asked by students of other closed schools.

For help understanding the information presented in this fact sheet, contact the Federal Student Aid Information Center at 1-800-4-FED-AID (1-800-433-3243; TTY for the hearing impaired 1-800-730-8913).

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## Who Is Your Loan Servicer?

Federal Student Loan Servicers	
<p><b>FedLoan Servicing (PHEAA)</b>  <a href="http://myfedloan.org">myfedloan.org</a>  <b>Phone:</b> 1-800-699-2908      <b>Fax:</b> 717-720-1628  <b>TDD/TTY:</b> Dial 711 - Telecommunications Relay Service for assistance.  <b>Office Hours:</b> Monday - Friday 8 a.m. - 9 p.m. ET</p>	<p><b>MOHELA</b>  <a href="http://mohela.com">mohela.com</a>  <b>Phone:</b> 1-888-866-4352      <b>Fax:</b> 1-866-222-7060  <b>TDD/TTY:</b> Dial 711 - Telecommunications Relay Service for assistance.  <b>Office Hours:</b> Monday - Thursday 7 a.m. - 9 p.m. CT                      Friday 7 a.m. - 5 p.m. CT</p>
<p><b>Granite State - GSMR</b>  <a href="http://gsmr.org">gsmr.org</a>  <b>Phone:</b> 1-888-556-0022      <b>Fax:</b> 603-227-5415  <b>TDD/TTY:</b> Dial 711 For blind and visually impaired, alternative format requests, please contact <a href="mailto:accessibilityrequests@gsmr.org">accessibilityrequests@gsmr.org</a> or 1-888-556-0022 (select accessibility option).  <b>Email:</b> <a href="mailto:dlcustomerservice@gsmr.org">dlcustomerservice@gsmr.org</a> or click the "Contact Us" link on the home page and select "Email Us."  <b>Office Hours:</b> Monday - Friday 8 a.m. - 6 p.m. ET</p>	<p><b>Navient</b>  <a href="http://navient.com">navient.com</a>  <b>Phone:</b> 1-800-722-1300      <b>TDD/TTY:</b> 1-877-713-3833  <b>Fax:</b> 1-866-266-0178 (within the U.S.)                      Fax: 570-706-8563 (outside the U.S.)  <b>Office Hours:</b> Monday -Thursday 8 a.m. - 9 p.m. ET                      Friday 8 a.m. - 8 p.m. ET</p>
<p><b>Great Lakes Educational Loan Services, Inc.</b>  <a href="http://mygreatlakes.org">mygreatlakes.org</a>  <b>Phone:</b> 1-800-236-4300      <b>Fax:</b> 1-800-375-5288  <b>TDD/TTY:</b> Dial 711 - Telecommunications Relay Service for assistance.  <b>Office Hours:</b> Monday - Friday 7 a.m. - 9 p.m. CT</p>	<p><b>Nelnet</b>  <a href="http://nelnet.com">nelnet.com</a>  <b>Phone:</b> 1-888-486-4722      <b>Fax:</b> 1-877-402-5816  <b>TDD/TTY:</b> A borrower who is hearing-impaired may web chat with a representative by visiting the website and clicking "Chat Now."  <b>Office Hours:</b> 24 hours a day, 7 days a week</p>
<p><b>HESC/Edfinancial</b>  <a href="http://edfinancial.com/DL">edfinancial.com/DL</a>  <b>Phone:</b> 1-855-337-6884      <b>TDD/TTY:</b> 1-855-337-6884  <b>Fax:</b> 1-800-887-6130 or 865-692-6349  <b>Contact Us Page:</b> <a href="http://edfinancial.com/Contact">edfinancial.com/Contact</a>  <b>Office Hours:</b> Monday - Thursday 8 a.m. - 8:30 p.m. ET                      Friday 8 a.m. - 6 p.m. ET</p>	<p><b>OSLA Servicing</b>  <a href="http://osla.org">osla.org</a>  <b>Phone:</b> 1-866-264-9762      <b>Fax:</b> 1-855-813-2224  <b>TDD/TTY:</b> 405-556-9230  <b>Email:</b> <a href="mailto:DLcustserv@osla.org">DLcustserv@osla.org</a>  <b>Office Hours:</b> Monday - Friday 8 a.m. - 5 p.m. CT</p>